



# IIHT

INDIAN INSTITUTE OF  
HEALTH & TECHNOLOGY

**PH.NO.-9012700032**

**Email I'd- IIHT0226@Gmail.com**

**Job Location:** IIHT NURSING COLLEGE, DEOBAND

**Department:** Nursing Education

**Reports To:** Nursing Program Coordinator/Head of Department/Principal

## **JOB DESCRIPTION OF NURSING TUTOR**

These all areas of responsibilities as comparatively Indian Nursing Council (INC) has written for nursing instructors (N/I) that Nursing Instructors will perform beyond and extended in their actual placement they work as;

### **Educational qualification:**

Registered Nurse (RN) with a valid nursing license.

- Bachelor's degree in Nursing (BSN) required; Master's degree in Nursing (MSN) preferred.
- Minimum of 0-2years of clinical nursing experience in a healthcare setting.
- Prior teaching or tutoring experience in a nursing or healthcare education setting preferred.
- Strong knowledge of nursing theories, practices, and current healthcare trends.
- Ability to communicate complex concepts in an easy-to-understand manner.
- Excellent interpersonal, organizational, and time management skills.
- Passion for teaching and helping students succeed in their academic and professional endeavors.
- Ability to work collaboratively in a team-oriented, multidisciplinary environment.

**Standard Norms:** According to Indian Nursing Council.

**Job Summary:** She/he is teacher in nursing school, responsible to the vice principal/principal of the nursing school and responsible for planning and implementation of teaching programme and assists in administration of school of nursing.

**Academic Function:** Responsible for planning and implementation of teaching programme, Teaching subjects in the curriculum, Overall supervision of clinical teaching programme subjects in hospital/community health setting, Maintains classroom equipments, supplies and teaching aids, Conduct test for (theory and practical) and evaluation of students assignment and performance, Preparing teaching materials and implementing it under the guidance of other teachers, Helping the students with extra-curricular activities.

**Administration and Evaluation:** Assisting in the administration of the school of nursing, Supervision of student health, welfare and security, Assisting the selections of students and administration, Assisting in examination, tests (sessionals and terminals), Supervision of living condition of students in the hostel, Assist in teaching of other categories of personnel in the hospital and community, assisting in the procurement of school supplies and equipment, Assisting in the library work, Assisting in maintaining school records, Planning and implementation and evaluation of specification courses, Shall carry out any other duties assigned by the principal or head of the department in the interest of education.

• **Activities of Nursing tutor:**

▪ **Clinician:**

- Give direct patient care in selected patient situations and serve as behavioral model for excellence in practice
- Assist the nursing personnel in assessing individual patient's needs and for mutation of a plan of nursing care, write nursing orders, when appropriate, for implementation of nursing plan; assist the nursing personnel in documenting the effectiveness of the individualized care
- Set evaluate, and re-evaluate standards of nursing practice
- Evaluate nursing care given, to patients written the clinical area assessing and teaching
- Function as a change agent; identify the barriers to more comprehensive health care delivery, modify behaviors and introduce new approaches to patient care
- Collaborate with other health care providers and make appropriate referrals when necessary.

▪ **Teacher:**

- Provide an atmosphere conducive to learning
- Teach appropriate preventive measures to clients
- Direct the orientation of new staff and student nurse
- Consider the needs of the adult learners as well as
- Clinician's knowledge and expertise
- Indicate or assist with the planning, presenting, and evaluating for clinic staff
- Guide and assist staff and nursing students

▪ **Administrator:**

- A change agent and appraise leadership, communication, and charge process
- Work collaboratively with hospital personnel
- Make recommendations relative to improving patient care
- Support and interpret the clinical policies and procedures

▪ **Self-Development:**

- Assume responsibility for identifying own educational needs and up grade deficit areas
- Evaluate own nursing practice and instruction of others.

▪ **Consultant:**

- Conduct informal conferences with nursing personnel
- Assist personnel to develop awareness of community agencies
- Serve as a resource person and their families

▪ **Researcher:**

- Determine research problems related to preventive care, nursing clinics, and so on.
- Conduct research studies to up- grade independent nursing practice
- Demonstrate knowledge of the current research.
- A testing of relevant theories, evaluation and implementation of research findings for nursing practice.
- Promote interest in reaching and reviewing of current publications

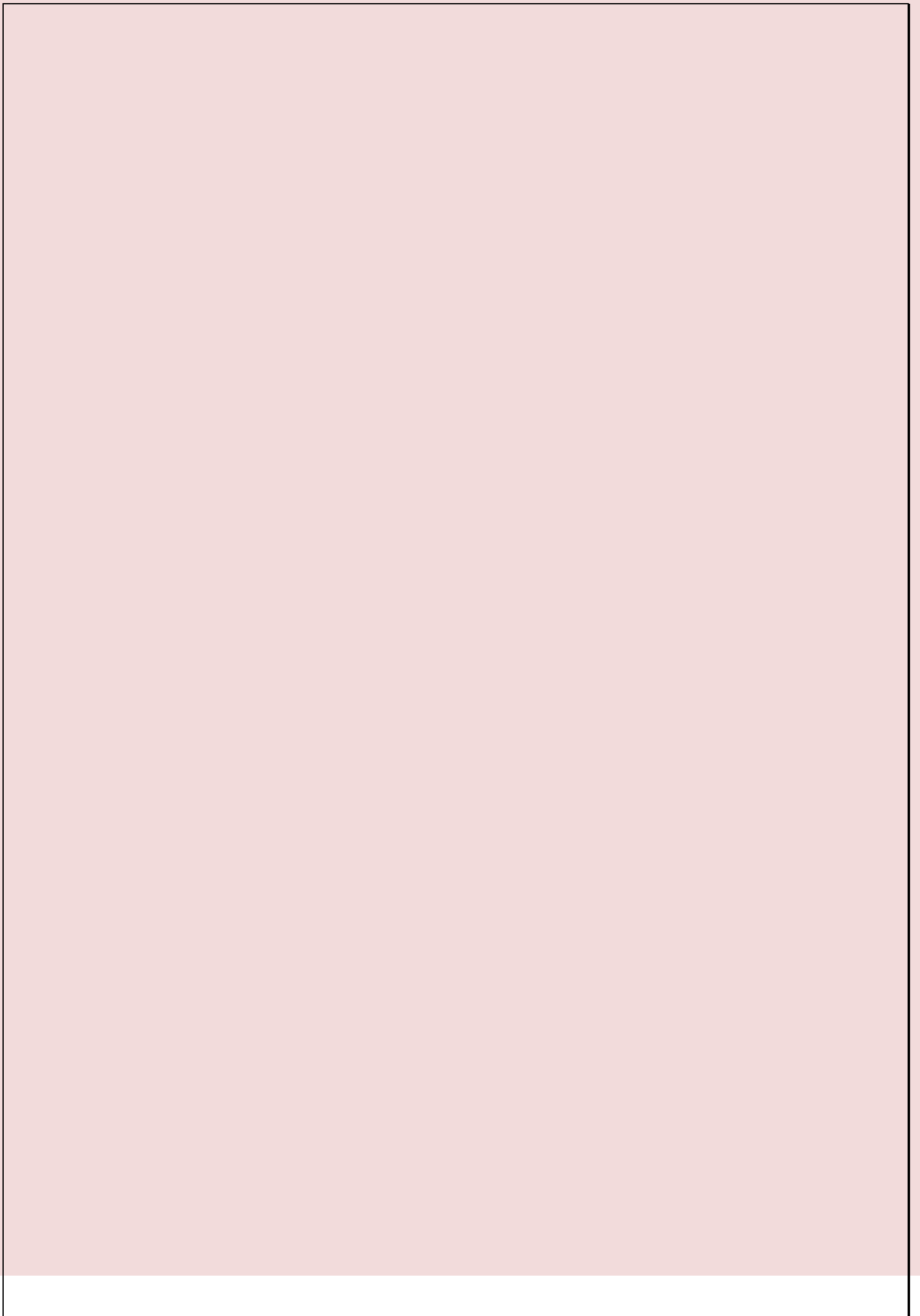
Indian Nursing Council (INC) classified the position of clinical nursing instructor's job description job specification, educational / professional qualification, experience and training, knowledge, skills, abilities and traits and duties and responsibilities specified job description by (Indian Nursing and Midwifery Council) INMC as under:

### **Code of Conduct and Professional Ethics**

- The Nursing Tutor is expected to adhere to the professional code of conduct for nurses and educators, ensuring ethical, professional behavior at all times.
- Respectful interactions with students, faculty, and staff are required. Discrimination, harassment, or unethical behavior will not be tolerated.
- Tutors must model the highest standards of nursing practice and patient care, as students will look to them as role models.

### **Knowledge, Skills, Abilities and Traits:**

- Communication skillfully
- Promotes the spirit of inquiry
- Relates knowledge from other disciplines for nursing
- Fosters self -evaluation
- Provided constructive feed back to the students
- Is proficient in clinical practice
- Uses principles of teaching / learning effectively



**Professional Knowledge:**

- Bass clinical and classroom teaching a relevant Knowledge
- Demonstrates Knowledge base in area of practice and accountable successfully
- Uses principles of teaching and learning effective
- Interprets course objectives appropriately
- Demonstrates competence in a variety of teaching formats and situations
- Demonstrates ability to promote self- directed learning and enquiry process
- Identifies learning problems and seek appropriate consultation

**Clinical Competence:**

- Demonstrates clinical competence as a professional nurse
- Serves as an effective role model for students in clinical area

**Course and Curriculum Development:**

- Assist in course development, preparation of course outline, learning resource, evaluation methods
- Demonstrate sound knowledge theory and practice relevant to assigned courses
- Contributes to curriculum design and evaluation with guidance

**Job Analysis:**

- Job analysis is used to establish board certification in nursing specialties, ergonomic criteria for shift workers, licensure examination for registered nurses
- Job descriptions for nurse editors, compensation systems, redesign for effective and efficient systems of care
- To develop interviewing techniques for hiring the right applicants

## **Conclusion:**

Legal, regulatory and accrediting requirements: Meet the licensing laws of the state, rules of accrediting agencies, determine job ratings and classifications, determine whether job is exempt or non-exempted, Recruit, select, evaluate and retain employees Performance appraisal, the setting of objectives, and job descriptions are control devices. They are increasingly bureaucratic, run by “experts” and out of touch with the world of human relations. They promote stability at the expense of flexibility. The alternative is coaching and teaching values. Most job descriptions are not read or adhered by successfully workers Role development of nurse specialists is defined in evoking job description of practice from novice to expert. This role development is being shaped by health care policy. To managed care, available resources, increased job complexity and relationships between job satisfaction and organizational climate. The new career models are funded on self-responsibility, entrepreneurial aptitude, vision and personal empowerment. The case manager nurse of the 21<sup>st</sup> century is forward thinking flexible and solution oriented.