



PH.NO.-9012700032

Email I'd- IIHT0226@Gmail.com

Job Location: IIHT NURSING COLLEGE, DEOBAND

Department: Nursing Education

Reports To: Nursing Program Coordinator/Head of Department/Principal

JOB DESCRIPTION OF PRINCIPAL

Job Location: IIHT DEOBAND

Department: Nursing Education

Reports To: Director of Nursing or Chief Administrator

Job Overview:

We are seeking an experienced, dynamic, and dedicated Principal for the General Nursing and Midwifery (GNM) and Auxiliary Nurse Midwifery (ANM) programs. The Principal will oversee the academic, administrative, and clinical operations of the nursing school, ensuring the highest standards of education, clinical practice, and student support. This leadership role requires a deep commitment to nursing education, an ability to manage multiple tasks effectively, and a passion for mentoring the next generation of nurses.

Key Responsibilities:

1. Academic Leadership:

- Provide strong academic leadership for the GNM and ANM programs, ensuring that all teaching and learning activities align with the national nursing education standards and the institution's goals.
- Develop, review, and implement the nursing curriculum in collaboration with faculty members and ensure it meets regulatory requirements.
- Supervise and guide faculty members in developing teaching plans, academic resources, and evaluation methods.
- Ensure effective implementation of practical and clinical training, including managing clinical placements and ensuring students are gaining relevant hands-on experience.

- Monitor and evaluate the academic performance of students, addressing issues related to student progress and academic excellence.
- Foster a positive and inclusive academic environment that supports the growth and success of all students.

2. Administrative Responsibilities:

- Oversee the overall administrative management of the GNM and ANM programs, including scheduling of classes, examinations, and clinical rotations.
- Ensure compliance with all regulatory and accreditation bodies (such as the Nursing Council and state educational authorities).
- Manage budgets, resource allocation, and materials for both programs, ensuring that facilities and equipment are up to date and well-maintained.
- Coordinate the recruitment, training, and development of teaching and non-teaching staff to ensure a high level of competence and performance.
- Handle student admissions, promotions, and disciplinary actions in accordance with institutional policies.

3. Faculty and Staff Development:

- Lead and mentor faculty members to enhance their teaching skills, clinical knowledge, and professional development.
- Conduct faculty meetings to discuss curriculum updates, student performance, and strategies for continuous improvement.
- Support staff in their professional growth through workshops, seminars, and other educational opportunities.
- Ensure that all faculty and staff members uphold the highest standards of ethical and professional behavior.

4. Student Support and Welfare:

- Monitor student progress and offer guidance on academic and clinical matters, providing support for students facing challenges.
- Address student concerns, complaints, and grievances, ensuring a fair and transparent resolution process.
- Promote a student-centered environment that encourages participation, critical thinking, and a strong sense of responsibility and professionalism.
- Organize extracurricular activities, health camps, and community outreach programs to enhance students' learning experiences and community involvement.

5. Collaboration and External Relations:

- Maintain strong relationships with healthcare institutions, hospitals, and other clinical training sites to secure quality clinical placement opportunities for students.
- Collaborate with local, regional, and national nursing associations and regulatory bodies to stay updated on nursing education trends and best practices.
- Represent the nursing school at conferences, meetings, and other professional events, promoting the institution and its programs.

- Engage in partnerships for research, clinical innovation, and continued professional development in nursing.

6. Quality Assurance and Compliance:

- Ensure adherence to national and international nursing education standards, regulatory guidelines, and accreditation requirements.
- Regularly review and assess the quality of nursing education through evaluations, feedback from students, faculty, and clinical partners.
- Implement corrective actions when required and work towards continuous improvement in program delivery and student outcomes.

Qualifications:

- **Education:** Master's Degree in Nursing (MSc Nursing) 3 year or B.sc Nursing with 5 year experience.
- **Licensure:** Registered Nurse (RN) with a valid nursing license.
- **Experience:** Minimum of 5 years of teaching experience in nursing education.
- **Other Requirements:** Strong knowledge of GNM and ANM program curricula, nursing education standards, and healthcare regulations.
- **Skills:**
 - Strong leadership, organizational, and management skills.
 - Excellent interpersonal and communication skills.
 - Ability to effectively handle conflict, promote teamwork, and motivate faculty and students.
 - Proficient in the use of educational technologies and nursing simulation tools.
 - Commitment to the professional development of staff and students.

Working Conditions:

- **Work Hours:** Full-time position, with occasional evening or weekend hours depending on academic or administrative needs.
- **Travel:** Some travel may be required for attending conferences, meetings, or clinical placements.
- **Location:** Based at Indian Institute of health and technology, with occasional travel to external clinical settings or partner institutions.